Dear Dr. Feigenbaum;

Thank you for your telephone call. Concerning the topic of your lecture on 4 December, I would like you to give lectures on the following topic:

"The state of arts in AI and its future role in American society"

We would like to fix the schedule of 4 December's lectures as follows:

12/4

10:00 a.m. --- noon Lecture for the technical school students (including 15 min. Q & A)

3:00 p.m. --- 4:30 Lecture for the general audience

Followings are equipments which the school can offer as the audio and visual aid. Please feel free to ask me to use one of them.

- a slide projector
- a video cassette recorder
- a (Naplps) videotex system
- a half inch projector
- an overhead projector

The other day a manager of the technical school asked me to ask you something. They are now preparing their video-library for the service to their students, and they really want to record your lecture as a collection of their library. Could you allow doing so? If you have some condition, please tell me.

We are ready to pay the total payment to you in advance, please tell me the date and the term of payment.

About 5 December's schedule I will tell you soon.

Best wishes,

Koji Yada.
Dear Mr. Yada,

Let me answer your questions:

1. The title of the talk is OK with me.
2. The schedule for December 4 is OK with me.
3. Shall I assume that the December 4 schedule is the complete lecture schedule? Or is there a lecture on December 5 also?
4. For audio-visual aids, I am not sure yet what I need. I think I will use overhead projector and video cassette player (NTSC standard).
5. I do not usually allow video taping of my talks. First, because I do not like video lights used during my talk. Second, because the further use of the tape is uncontrolled, and as you know my talks are expensive. If the school can guarantee absolutely that there will be no copies made, and will be used for students only; and if no lights will be used, then they may make a video for their library.
6. I appreciate your willingness to make the total payment in advance. I would like to receive the money in yen after I arrive in Japan. I plan to use the money in Japan and to deposit any remainder in a yen account at a bank in Japan. I will arrive in Japan on Nov. 27 and will be staying at the Imperial Hotel at the beginning of my trip. On Nov. 28 I will go to Kansai region, returning to Tokyo on Dec. 2 or 3. I will send you further information on arrangements when I know definite plans.

Edward Feigenbaum